

Example of a Poster (designed in PPT):

Personal Mission Statement:

My project:
Implementing Telemedicine




My Leadership Capstone

Name **HCMG 4450**



a leadership interview with...

Proposal summary:

Personal Characteristics of Leaders

Physical Characteristics	Personality	Social Characteristics
Energy	Self-confidence	Social skills, interpersonal skills
Physical stamina	Integrity & honesty	Cooperativeness
	Self-awareness	Ability to relate cooperative
	Desire to lead	Trust, diplomacy
	Independence	

Intelligence and Ability	Work-related Characteristics
Judgment	Achievement drive
Adaptiveness	Drive to excel
Knowledge	Commitment to the pursuit of goals
Intelligence, cognitive ability	Persistence against obstacles, tenacity

My Leadership Interview:

I conducted a leadership interview with (name), senior executive director of (organization). Highlights of the interview allowed me to identify leadership traits and characteristics desired in my future career--

Summary: What I have learned in this course:

- 1.
- 2.
- 3.
- 4.
- 5.

Here is an example of how your paper should look in APA style.

Example of a Title: How I Did my Final Capstone Project

Running head: CAPSTONE

Use short version of title for running head in CAPS, flush left. Page # flush right

The diagram illustrates the structure of a capstone project report across six pages. Each page has a 'RUNNING HEAD' section at the top right, numbered 1 through 6. The content of each page is as follows:

- Page 1:** Title page. Fields include Title, HCMG 4450, Name, and Date.
- Page 2:** Introduction and Personal Mission Statement.
- Page 3:** Project Recommendation, Need, and Rationale.
- Page 4:** Benefit to the Organization and Budget. The Budget section includes a table titled 'Figure 1: Budget'.
- Page 5:** Time Frame and Gantt Chart. The Gantt Chart section includes a table titled 'Figure 2: Gantt Chart'.
- Page 6:** Return on Investment, Summary of Capstone Experience, and Conclusion.

Arrows indicate the flow from page 1 to 2, 2 to 3, and 3 to 4. A red circle highlights the 'Center subheadings' on page 4.

References

Alvarez, R. (2017). *All about assessing needs*. Chicago: Health Administration Press.

Hammond, L. (2012). *The secret to effective marketing in Long Term Care*. Chicago: Turtle Pin Press.

Lewis, D., & Hines, T. (2013). A closer look at the way we perceive others. *Journal of Human Intellect and Diversity*, 15, 503-522.

Sawyer, Julie. What not to do in marketing to the elderly. (2010). Retrieved from: <https://academichelp.net/samples/essays/expository/unimportant-naming.html>

Singh, D. (2013). *Effective management of long-term care facilities* (3rd ed.). Burlington, MA: Jones & Bartlett.

For your paper, set margins at 1" all sides; 12 point type. Use subheadings and APA style for citations. Double space throughout.

The sixth edition of the “Publication Manual of the American Psychological Association” provides general instructions on how to format your case study. Your paper should be double-spaced and have a 1-inch margin on all sides. The APA recommends you use 12-point Times New Roman font. When you indent the first line of a paragraph, use one-half inch indentations. Your running head lies at the top of each page in your header.

The Owl at Purdue is a great resource on APA
<https://owl.english.purdue.edu/owl/>

Do not indent first line; indent subsequent lines. Double space citations. Heading (References) is flush left.